



<Date>

**Private & Confidential**

<Client Name>

<Client Address>

<Surburb> <State> <Postcode>

Dear <Client Name>

**<Risk Product Name>**

**Policy Number: <Number>**

**Your insurance premium is due**

With a TOWER insurance policy, you enjoy the peace of mind that comes with knowing your financial future is secure.

Your next half yearly premium of \$<amount> is due on <date>.

To secure your valuable benefits, call us on Freecall 1800 226 364 to make a credit card payment or see the enclosed Payment Advice form for other payment options.

**Looking for an easier way to pay?**

Automatic direct debits are a convenient way to pay your insurance premiums. Simply complete the enclosed Payment Advice form and return it to us in the reply paid envelope.

**On the move?**

Has your address changed recently or is it about to? Please let us know your new details so we can be sure that you receive any important information we need to send you. Simply call us on the number listed below or advise us of your new address in writing.

**We're here to help**

If you have any questions or want to make a change to your policy, call our friendly staff on 1800 226 364, Monday to Friday between 8.30am and 6.00pm (AEST/AEDT) or email [customerservice@toweraustralia.com.au](mailto:customerservice@toweraustralia.com.au). Alternatively, you can contact your financial adviser at <adviser name> on <adviser telephone number>, or by emailing <adviser e-mail address>.

Thank you for choosing TOWER. We look forward to taking care of your insurance needs in the years ahead.

Yours sincerely

David Madden  
Head of Customer Service and Operations